



CAPE COAST METROPOLITAN ASSEMBLY

METROPOLITAN FINANCE OFFICER

MR. JONATHAN OBENG YEBOAH

Mr. Jonathan Obeng Yeboah is the Metropolitan Finance Officer of Cape Coast Metropolitan Assembly.

PROFILE

A Chartered accountant with a history of supporting accounting and finance activities efficiently and accurately. Has over 10 years post qualification experience in financial reporting, analysing cost control, data presentation, tax administration, audit compliance and delivering financial reports. Astute professional, providing commercial and public finance and accounting services to businesses and organisations in Ghana. An expert in financial analysis, forecasting, excel modelling, pricing strategies, identifying new market opportunities and implementing internal controls to ensure compliance while minimizing business risk.

Mr. Yeboah is a Chief Accountant by grade and completed his first degree from the University of Ghana. He holds a Master of Arts Degree in Economic Policy Management Program from the University of Ghana and MBA in Accounting and Finance from the University of Professional Studies, UPSA.

He joined Cape Coast Metro Assembly in September, 2020 from KEEA Municipal Assembly where he also served as the Finance Officer.

DUTIES OF THE METRO FINANCE OFFICER

- The Metro Finance officer is the key advisor to management of the Assembly on all financial and accounting matters.
- Prepare quarterly and annual financial report of the Assembly as required by law.
- In- charge of the mobilization of financial resources of the Assembly.
- Responsible of managing all Accounts of the Assembly including central government funds and donor funds.
- Responsible of supervising all the Accounts and Revenue staff of the Assembly.
- Has the duty of keeping in safe custody all value books procured by the Assembly.
- He is one of the key management members of the Assembly and is responsible for attending management meetings at all times including other committee meetings.
- Responsible for building the capacity of all staff under his department.
- Responsible of putting up control measures to boost revenue and to reduce expenditure.

THE STRUCTURE OF THE FINANCE DEPARTMENT

- The department is headed by the Metro Finance Officer in the person of Mr. Jonathan Obeng Yeboah
- There are two Senior Accountants who are assisting the finance officer in his functions. They are Fauzia Mohammed and Emmanuel Teye-Mensah Hansen all Chartered Accountants.
- In addition, the department has five other accounting and supporting staff, including a secretary who are involved in the day-to-day running of the department.
- There are also two NABCO staff and five national service personnel who are also assisting in every function of the department.