

# CAPE COAST METROPOLITAN ASSEMBLY

## 2025 COMPOSITE ANNUAL ACTION PLAN

PREPARED BY: MPCU

## 2025 ANNUAL ACTION PLAN

N O.	PROGRAMME	SUB PROGRAMME	BROAD ACTIVITIES	LOCATION	TIME FRAME				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/DEPARTMENT			
					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHERS	NEW	ONGOING	LEAD	COLLABORATING		
1.	<b>Management and Administration</b>	<b>General Administration</b>	Procure Office Supplies and Consumables	CCMA	X	X	X	X	25,000.00	270,000.00	-	√	√	CENTRAL ADM	CCMA		
2.			Pay Ex-Gratia to 66 Assembly Members	CCMA	X	X	X	X	-	514,475.00			√	√	CENTRAL ADM	CCMA	
3.			Undertake Protocol Services		X	X	X	X		220,000.00						CCMA	
4.			Support to Traditional Authority	CCMA	X	X	X	X	39,716.45	75,000.00	-		√	√	CENTRAL ADM	CCMA	
5.			Organize official/National Celebration( Farmers Day, Independence Day etc.	CCMA	X	X	X	X	-	45,000.00		-		√	√	CENTRAL ADM	CCMA
6.			Strengthen Sub-Metro Structures	CCMA	X	X	X	X	80,000.00	100,000.00	-			√		CENTRAL ADM	CCMA
7.			Procure Computers and Other Office Equipment	CCMA	X	X	X	X	25,000.00	138,000.00	-			√	√	CENTRAL ADM	CCMA
8.			NALAG DUES		X	X	X	X	6,007.40					√	√	CENTRAL ADM	CCMA
9.			Support Payment of School Fees for Needy Students, Disabled Persons and Other Recurrent	Metro-Wide	X	X	X	X	1,450,000.00		-			√	√	MP NORTH AND MP SOUTH	CENTRAL ADMIN

N O.	PROGRA MME	SUB PROGRA MME	BROAD ACTIVITIES	LOCATIO N	TIME FRAME				COST			PROGRAMM E STATUS		IMPLEMENTING INSTITUTION/DEPARTMENT		
					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING	
			Expenditure(MP South & MP North)													
10.	<b>Managem ent and Administra tion</b>		Support for the Construction of Canteen for Abakam School (MP, Cape Coast-North)	Abakam	X	X	X	X	50,000.00	-	-	√	√	MP NORTH	CENTRAL ADMIN	
11.			Complete of 2-Units Classroom Block for Kwegyir Aggrey Nursery (MP South)	ABOOM	X	X	X	X	100,000.00	-	-	√	√	MP SOUTH	CENTRAL ADMIN	
12.			Renovate Church of Christ School at Ayikoakyiko (MP South)	AYIKOAYI KO	X	X	X	X	10,000.00	-	-	√	√	MP SOUTH	CENTRAL ADM	
13.			Renovate Duakor School(MP North)	DUAKOR	X	X	X	X	200,000.00	-	-	√	√	MP NORTH	CENTRAL ADM	
14.			Purchase of value books	CCMA	X	X	X	X	-	100,000.00	-	-	√	√	FINANCE	Budget
15.			Support Internal Audit Operations	CCMA	X	X	X	X	-	15,000.00	-	-	√	√	Internal Audit	Budget
16.			Collect and Manage Revenue	CCMA	X	X	X	X	-	525,000.00	-	-	√	√	FINANCE	Budget
17.			Undertake Deployment Revenue Mobilisation App.	CCMA	X	X	X	X		20,000.00	-	-	√	√	Budget	IT
18.			<b>Human Resource</b>	Undertake Personnel & Staff Management	CCMA	X	X	X	X	40,000.00	155,000.00		√	√	HR	CCMA

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING
19.	<b>Managem ent and Administra tion</b>		Undertake Staff Training & Skills Development	CCMA	X	X	X	X		200,000.00	-	√	√	HR	CCMA
20.			Train Assembly Members	CCMA	X	X	X	X	25,000.00	-		√	√	HR	CCMA
21.		<b>Planning, Co-Ordination and Statistics</b>	Facilitate Local and Internal Affiliations	CCMA		X	X			80,000.00		√	√	Planning Coordinating Unit	CENTRAL ADM
22.			Promote Citizens Participation in local governance/programmes (Town Hall meetings, SPEEFA, etc)	CCMA		X	X		50,000.00	40,000.00	-	√	√	CENTRAL ADM	CENTRAL ADM
23.			Undertake Monitoring and Evaluation of Development Projects	METRO WIDE	X	X	X	X	20,000.00	30,000.00	-	√	√	Planning Coordinating Unit	CENTRAL ADM
24.			Preparation of 2026-2029 Medium-Term Development Plan (MTDP)	CCMA	X	X	X	X	50,000.00	50,000.00	-	√	√	Planning Coordinating Unit	Central Administration
25.			Undertake Data and Information Dissemination	CCMA	X	X	X	X	10,000.00	10,000.00	-	√	√	Planning Coordinating Unit	CENTRAL ADM
26.			<b>Legislative oversight</b>	Organize Administrative and Technical meetings	CCMA	X	X	X	X	-	500,000.00	-	√	√	Legal Department

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING
27.			Organize Audit committee meetings	CCMA	X	X	X	X	-	35,000.00	-	√	√	Legal Department/ Audit	Central Administration
28.		<b>Budget &amp; Rating</b>	Gazette 2025 fee fixing resolution	CCMA	X	X	X	X	-	30,000.00	-	√	√	Budget & Rating Department	CCMA
29.	Procure Office Facilities		CCMA	X	X	X	X		5,000.00	-	√	√	Budget & Rating Department		
30.	Prepare 2025 Composite Budget		CCMA	X	X	X	X	30,000.00	50,000.00	-	√	√		CCMA	
31.	Update Revenue Data		CCMA	X	X	X	X	-	100,000.00	-	√	√	BUDGET	CCMA	
32.	Print 2025 bills		CCMA	X	X	X	X	-	65,000.00	-	√	√	BUDGET	CCMA	
33.		<b>Legal Services</b>	Undertake public education and sensitization programmes on Legal compliance and Registration of marriages	CCMA	X	X	X	X	3,500.00	5,000.00	-	√	√	Legal	Central Admin
34.			Support Justice Delivery and legal services	CCMA	X	X	X	X	-	30,000.00	-	√	√	Legal	Central Admin
35.		<b>Education, Youth &amp; Sport</b>	Payment of Rent (Mensah Sarbah)	Ayikoayiko	X	X	X	X	-	15,000.00	-	√	√	CCMA	EDUCATION
36.			Rehabilitation of Ekon 'B' M/A JHS	Ekon	X	X	X	X	-	267,000.00	-				

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING
37.		<b>Public Health</b>	Support to Teaching and learning delivery (Mock, 1 <sup>st</sup> Day at School and support to brilliant students.)	METROWI DE	X	X	X	X	50,000.00	100,000.00	-	√	√	A&F	MOE/CCMA
38.			Rehabilitation of Akotokyir St. Anthony JHS	Akotokyir	X	X	X	X		245,000.00		√	√	A&F	MOE/CCMA
39.			Rehabilitate 6-Unit classroom block at Dehia	DEHIA	X	X	X	X	88,193.15	-		√	√	A&F	MEO/CCMA
40.			Construct boys quarters, Security Post and fence wall at the Metro Education Director's Residence	3 <sup>RD</sup> RIDGE	X	X	X	X	177,557.40	-		√	√	GES	CCMA
41.			Completion of Dining Hall Block at Oguaa Secondary Technical School	Oguaa Senior High Technical School	X	X	X	X	271,569.68	-		√	√	GES	CCMA
42.			Support to Mental Health	Ankaful	X	X	X	X	-	20,000.00	-	√	√	GHS	CCMA
43.			Implement Environmental Sanitation Management	METRO WIDE	X	X	X	X	-	20,000.00	-	√	√	GHS	CCMA

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING	
44.			Undertake Burial of Paupers	ASOKYEA NO	X	X	X	X	-	25,000.00	-	√	√	GHS	CCMA	
45.			Implement HIV/Activities	METRO WIDE	X	X	X	X	20,000.00	-	-	√	√	GHS	CCMA	
50.			Complete Mpeasem CHPs Compound	MPEASEM	X	X	X	X	142,570.86	-	-	√	√	GHS	CCMA	
51.			Undertake Response Initiatives on Malaria Prevention	METRO WIDE	X	X	X	X	14,000.00	-	-	√	√	GHS	CCMA	
54.	Social Welfare & Community Development		Implementation of UNICEF ISS Child Protection and Promotion Programme	METRO-WIDE		X	X	X	X	81,200.00	10,000.00	-	√	√	DOVVSU, GHS, GES, NHIA	
			Implementaton, of People with Diability Activities	METRO-WIDE	X	X	X	X	350,000.00				√	√	DOVVSU, GHS, GES, NHIA	DSWCD
			Gender Empowerment Programme	METRO WIDE	X	X	X	X	10,000.00	4,000.00	-		√	√	DSWC,	DOVVSU, NCCE
			Community Mobilization & Development for Self Help Programmes	CCMA	X	X	X	X	5,000.00	-			√	√	DSWCD	Planning Unit, Labour Dept.
			Social Intervention Programmes	CCMA	X	X	X	X	2,800.00	-	-		√	√	DSWCD	CCMA

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING	
			Procurement of Office Supplies and Consumables	CCMA					8,000.00	-	-	√	√	DSWCD	CCMA	
60.		Births and Deaths Registry	Purchase of Motorcycles	CCMA	X	X	X	X	20,000.00	-	-	√	√	CCMA	Births and Death Registry	
71.	Infrastruct ural Delivery and Managemen t	Physical & Spatial Planning Developme nt	Procure Office Supplies and Consumables	PHYSICAL PLANNIN G DEPARTM ENT	X	X	X	X	15,000.00		-	√	√	PPD	CCMA	
71.			Maintain & Sustain the Landscape beautification in the metropolis	METRO WIDE	X	X	X	X	-	30,000.00	-		√	√	PPD	CCMA
			Preparation of Draft Planning Scheme & Local Plan	PHYSICAL PLANNIN G DEPARTM ENT	X	X	X	X	-	50,000.00	-		√	√	PHYSICAL PLANNING DEPARTMEN T	CCMA
73.			Register and Acquire lands	LANDS COMMISSI ON	X	X	X	X	-	30,000.00	-		√	√	PPD	CCMA
74.			Supervise and regulate infrastructure development	METRO WIDE	X	X	X	X	-	30,000.00	-		√	√	Works Department	CCMA



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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING	
83.	Infrastruct ural Delivery and Manageme nt		Procure Office Supplies and Consumables	CCMA	X	X	X	X	24,400.00	-	-	√	√	Dept. Works	CCMA	
85.			Undertake ,Reshaping And Gravelling Works On Selected Roads In Cape Coast (8km)	CAPE COAST	X	X	X	X	100,000.00	200,000.00	-	√			DUR	CCMA
86.			Provision and Installation of Roads Sign	CAPE COAST	X	X	X	X	-	30,000.00	-	√	√		DUR	CCMA
87.			Completion of Repair Works on Thursday Market Road	Ntsin	X	X	X	X	20,000.75	-	-	√	√		DUR	CCMA
			Road line Markings on selected Roads in Cape Coast	CAPE COAST	X	X	X	X	-	50,000.00	-	√	√		DUR	CCMA
89.			Procurement of Office Supply and Consumables	CAPE COAST	X	X			13,500.00	-	-	√	√		DUR	CCMA
94.			Provide On-street & off-street parking sign post	METRO WIDE	X	X	X	X	-	10,000.00	-	√	√		Transport Department	Department of Urban Roads/ Finance Department

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95.	Economic Development	Trade and Industries Development	Undertake Training for the youth & Provision of Start-up Kits for Beneficiaries of Skill training	CCMA	X	X	X	X	150,000.00	20,000.00	-	√	√	Ghana Enterprise Agencyi	CCMA
96.			Maintenance of Kotokuraba Market & Other Markets in the Metropolis		X	X	X	X	297,164.54	120,000.00	-	√	√	WORKS	CCMA
97.			Electrification & Maintenance of street Lights in the Metropolis		X	X	X	X	50,000.00	100,000.00	-	√	√	WORKS DEPARTMENT	CCMA
100.			Provision for Final Payment for 10 acres of Land acquired for		X	X	X	X	40,000.00	-	-	√	√	CENTRAL ADMINISTRATION	FINANCE/ BUDGET AND RATING

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHE RS	NE W	ONGOI NG	LEAD	COLLABORA TING
			Warehouse (1D1W) at Efutu											DEPARTMEN T	DEPARTMEN T
10 2.	Economic Developme nt	Agriculture Developme nt	Extension Delivery Services & Training Extension officers & farmers (Support to MAG)	METRO WIDE	X	X	X	X	24,291.13	10,000.00	-	√	√	Metro. Agriculture Department	CCMA
10 3.		Agriculture Developme nt	Organisation of Farmers Day Celebration	Metro. Agriculture Department	X	X	X	X	60,000.00	-	-	√	√	AGRIC	CCMA

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					Q 1	Q 2	Q 3	Q 4	GOG	IGF	OTHERS	NEW	ONGOING	LEAD	COLLABORATING
104.			Procurement of Office Supplies and Consumables	Agriculture Department		X	X		6,000.00	-	-	√	√	Metro. Agriculture Department	Crop Science Department, UCC
118.		<b>Tourism</b>	Development and promoting of Tourism	CCMA	X	X	X	X	10,000.00	20,000.00	-	√	√	Metro. Planning Coordinating Unit	CCMA
125.		<b>Environmental Protection and Waste Management</b>	Procurement of Office Supplies and Consumables	CCMA	X	X	X	X	7,000.00	-	-	√	√	Waste Management	CCMA.
126.			Solid Waste Management (Including Zoomlion Sources deductions)	METRO WIDE	X	X	X	X	1,542,461.06	424,306.82	-	√	√	Waste Management	Zoomlion Ghana Ltd.
127.			Undertake Desilting of selected Earth Channel in Cape Coast	METRO WIDE	X	X	X	X	-	200,000.00	-	√	√	Waste Management	Zoomlion Ghana Ltd.
129.			Maintenance of Public Toilet	METRO WIDE	X	X	X	X	-	40,000.00	-	√	√	Waste Management	WORKS DEPARTMENT/ CCMA
133.			Liquid Waste Management	METRO WIDE	X	X	X	X	-	50,000.00	-	√	√	Waste Management	WORKS/ CCMA

